

# PAINSWICK PARISH COUNCIL

TOWN HALL PAINSWICK STROUD  
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## FINANCE & GENERAL PURPOSES & PERSONNEL COMMITTEE

Notice is hereby given of a meeting of the above Committee to be held at **7.00 p.m.** on **Wednesday 23<sup>rd</sup> November 2016**, in the **Outer Office of the Town Hall**.

R Balgobin  
Clerk

18<sup>th</sup> November 2016

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## AGENDA

1. Apologies for absence
2. Minutes of the meeting held on 2<sup>nd</sup> March 2016.
3. Matters arising not on the agenda
4. Town Hall Hire Charges. – Review.
5. Painswick Cemetery Fees – Review.
6. To recommend Section 137 Grants
7. Financial Report for the period 1<sup>st</sup> April to 30<sup>th</sup> September 2016.
8. Budget Requirements for the Financial Year 2017/18.
9. To recommend a precept for the Financial Year 2017/18.
10. To consider the quotes for the Lodge Boiler System and recommend one to put forward to full council.
11. To consider the Financial Risk Assessment.
12. To consider and approve a checklist for the Internal Financial Control Checks.
13. Personnel:-
  - a. To consider increasing the working week for the Deputy Clerk by 1 hour.
  - b. To discuss the future options for the Council Apprentice.
14. Date of next meeting – 1<sup>st</sup> March 2017.