

PAINSWICK PARISH COUNCIL
LAND AND BUILDINGS COMMITTEE

MINUTES OF A MEETING HELD ON WEDNESDAY 22nd FEBRUARY 2017
at 7.30PM

Present: Cllr Michael Fletcher (Chairman)
Cllr Rob Lewis
Cllr Martin Slinger
Becca Eccles

1. APOLOGIES FOR ABSENCE

Apologies were accepted from Cllrs Ann Daniels & Roey Parker.

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr Martin Slinger declared an interest in Agenda Item 5. Becca Eccles declared an interest in Agenda Item 9.

3. MINUTES OF THE MEETING HELD ON 5TH OCTOBER 2016

The minutes were approved and signed as a true record.

4. MATTERS ARISING NOT ON THE AGENDA

a. Minute Item 4a (3rd February 2016). Village Signage.

The audits are still outstanding, once received they can be incorporated into the Parish Plan. **SM/RP**

Cllr Martin Slinger confirmed that he has completed his audit of Edge and there are no recommendations.

Cllr Michael Fletcher said that he has started of the audit of Painswick.

b. Minute Item 4b. (3rd February 2016) Land Registration for Parish Council Property.

Cllr Michael Fletcher to contact the Clerk to understand the outstanding requirements from the solicitor. **MF/CLERK**

c. Beech Tree in the Recreation Ground (located by the gate in Lower Washwell). Cllr Martin Slinger reported to the Committee that informal advice was sought from an arborologist on the safety of the tree. The arborologist

has confirmed that the tree is safe but said that 'should' the heavy bough (leading out into Lower Washwell) crack; due to its location, a 'cherry picker' and road closure would be necessary to remove the bough (note this tree already has safety/restrictor lines as a precaution).

The Committee requested that a more formal risk assessment be sought and if necessary quotes if remedial action was deemed appropriate. **CLERK**

The Committee further agreed that a contingency fund should be built into the budget for Tree works, it was agreed that this should start at £2,000 for the Financial Year commencing 1st April 2018. **CLERK**

5. TENNIS COURTS – TO RECEIVE AN UPDATE ON THE AGREEMENT WITH THE TENNIS CLUB FOR USE OF THE COURTS

The draft agreement and heads of terms have been forwarded to Nigel Whittaker of Willan's Solicitors. A quote has been agreed for £500 to draft the legal agreement. The Clerk is to answer a few questions to enable the lease to be completed. **MF/CLERK**

6. TO RECEIVE AND AGREE TO RECOMMEND A QUOTE FOR PERMANENT 'LINE MARKING' IN THE TOWN HALL CAR PARK

A quote has been received from Greenfields to permanently mark out 'the 5 car parking bays' and the words 'TOWN HALL'.

The Committee agreed to recommend to full Council 'to accept a quote from Greenfields for permanent 'line marking' in the Town Hall Car Park'.

7. TO RECEIVE AND AGREE TO RECOMMEND A QUOTE FOR A NEW PICNIC BENCH FOR THE RECREATION GROUND.

The Committee considered a quote from Woodberry for a picnic bench made from recycled plastic to replace the metal bench in the Recreation Ground which has been removed as it was unrepairable.

The Committee agreed to recommend to full Council 'to accept a quote from Woodberry to purchase a picnic bench made from recycled plastic'.

8. TO CONSIDER AND AGREE A PROGRAMME OF IMPROVEMENTS TO THE CEMETERY LODGE: -

Cllrs Martin Slinger and Michael Fletcher have inspected the Cemetery Lodge to understand the works that are required. The Cemetery Lodge has not been modernised and the electrics are old and in need of urgent updating.

a. Replace the boiler/heater system

Several quotes for different type of systems have already been sought. The Committee considered the benefits and disadvantages of each of systems.

The Committee agreed to recommend the 'oil' fired boiler system. This system also requires that the electrics are of a standard that meets with current regulations. Therefore, it is essential that the both the contractor for the boiler system and the electrician have a full understanding of each other's requirements before any work is carried out. **CLERK**

The Committee agreed to recommend to full council 'to accept a quote from Shackleton and Wintle to replace the boiler system with associated works'.

The Committee also agreed to recommend to full council' 'to accept a quote from Stroud Electrical Solutions' for a complete overhaul of the electrics in the Cemetery Lodge and additional works in the Cemetery Store'.

b. To redecorate

The Committee agreed that the Cemetery Lodge would require re-decorating once the electrics, boiler system and wet room have been installed.

The handyman will carry out the works required, with the Council to supply the materials.

c. To replace the carpets/flooring

The Committee agreed that the Cemetery Lodge would also require new flooring once the other agreed works have been completed.

Quotes and timings to be considered in the September meeting. **CLERK**

d. To refurbish the bathroom as a wet room.

The Committee felt that it would be more cost effective to carry out this work in conjunction with the boiler and electric works. The Clerk is to therefore contact both contractors to supply quotes for any additional works required and investigate whether a new shower could be run of the main boiler or whether an electric shower is required. A further quote to be sought for the conversion of the bathroom to a wet room. **CLERK**

The Committee agreed to recommend to full council 'that the bathroom is refurbished as a wet room subject to receiving acceptable quotes'.

9. TO REVIEW THE AGREEMENT FOR THE RENTING OUT OF PART OF THE CEMETERY STOREROOM.

The Clerk confirmed that there were no issues to report and the agreement was working well.

The Committee agreed that the licence agreement should be re-drafted for approval in the September meeting. **MF/CLERK**

10. PLAY PAINSWICK

Becca Eccles informed the committee that further remedial works have been carried out on the Zip Wire and that Greenfields have installed a basket swing free of charge, as compensation for the issues with the Zip Wire.

Small donations are still being received but the Committee agreed that a renewed effort should be sought for grants to allow the next phase to be fulfilled.

The Chairman confirmed to the Committee that the Parish Council had sought support from Neil Carmichael MP, to receive some funds from Gloucestershire County Council from the sale of the old Fire Station.

10. DATE OF THE NEXT MEETING – 6TH SEPTEMBER 2017.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.45 P.M.